

**GRAND RIVER HOSPITAL DISTRICT
BOARD OF DIRECTORS
February 24, 2021
RECORD OR PROCEEDINGS**

CALL TO ORDER

After acknowledgement of the duly posted meeting notice, President Ed Weiss called the regular meeting of the Grand River Hospital District Board of Directors to order at 6:10 p.m. in the Grand River Hospital District Meadow Lake Board Room.

ROLL CALL

Members Present: President Ed Weiss, Vice President Tami Sours, Secretary/Treasurer Britt Choate, Sharon Raggio, Raquel Mendizabal, and Jay Rickstrew

Absent: Excused- Larry Sweeney

Staff Present: CEO Jim Coombs, CFO Terry Collins, CXO Kenda Spaulding, Clinics Admin Director Kelly Hilgers, Community Relations Director Annick Pruett, HR Director Dawn Hodges, CMO Dr. Kevin Coleman, Admin Director of Clinical Services Dr. Dustin Cole, Chief of Staff Dr. Matt Skwiot, and Executive Assistant Jessica Schoeppner.

Absent: Excused – CNO, Stacy Kopich

Guests: Meriya Stickler, Director of Compliance, Dr. Heath Cotter, and Chavien Paget, Director of the Care Center

INTRODUCTIONS

MINUTES

A. Board Meeting-
December 9, 2020

Motion by Jay Rickstrew, second by Britt Choate to approve the December 9, 2020 Board Meeting Minutes, as presented.

Final Resolution: Motion Passes

Yes: Ed Weiss, Tami Sours, Britt Choate, Sharon Raggio, Raquel Mendizabal, Jay Rickstrew

PUBLIC COMMENT

- No members of the public that wished to address the Board were present. The public comment period was closed at 6:12 p.m.

DIRECTORS' COMMENTS

A. President's Comments

- President Ed Weiss welcomed everyone and thanked everyone for attending the meeting. Mr. Weiss stated that he attended the Longevity Luncheon last month and wanted to acknowledge what an accomplishment it is to have so many employees that have been with the organization for many years, this says so much about the Grand River Health.
- Mr. Weiss also wanted to mention how nice the new Care Center facility is and great it is to see all the progress on the hospital construction. He stated that he believes that this is the strongest thing going on in this community right now.

B. Directors Comments

- Ms. Tami Sours wanted to thank Annick Pruett and Stacy Kopich for personally coming to some of the homebound Senior Citizen's home in order to give them their COVID-19 vaccine.
- Ms. Sharon Raggio stated that she has heard many positive comments in regards to the way the COVID-19 vaccines have been going, customer service is so nice and the whole process is so organized. Mr. Jay Rickstrew stated that he seconded Ms. Raggio's comment as he has been hearing the same thing.

C. Governance Committee Meeting

- Vice President, Tami Sours reported that the committee met on January 12, 2021 and the following was discussed:
 - CLS 6th Year will be Communication and will be a 3-year program.
 - The COVID-19 vaccine process.
 - All the positive feedback about the Care Center
 - The upcoming Board Retreat
 - Update on the MAKO and that it is going well
 - The COVID bonus in December went over well and was great moral for the staff

INFORMATION ITEMS

• CEO Report

- Kenda Spaulding, CXO

- Ms. Kenda Spaulding gave a Hospital Transition Program 5-year plan presentation.

- Meriya Stickler, Director of Compliance

- Mr. Jim Coombs introduced Meriya Stickler to the Board of Director members that haven't met her yet. He stated that Ms. Stickler has done a nice job and her department is getting ready to expand with a couple of new positions.

- CFO Report Year End and January 2021 Financials

- Compliance Submitted the 1st Quarter Compliance Report.
- Compliance reviewed the first quarter scorecard to include compliance incidents, survey results, targeted education, emerging trends and newly identified risks.
- Mr. Terry Collins reported on the financial statements for 2020. The unaudited statements show net income for the year slightly less than a million dollars. Mr. Collins discussed certain financial ratios for the year ending 2020. The result of this analysis is that Grand River Hospital District is in good financial condition as demonstrated by days cash on hand of over 180 days. Mr. Collins discussed the profit or loss of each entity within Grand River Hospital District. Discussion was also held that a number of key initiatives are currently being worked on by the finance department area. They are:

- To hire and train a controller.

- With the assistance of the Administrative Group, complete the financial planning model (to be discussed at the Board Retreat).
- An outside review of Grand River Health’s chargemaster (price list).
- Install the Meditech budgeting module, and introduce variance reporting to the Grand River Health managers.
- Install Meditech Cost Accounting module.
- An outside review of Grand River Health’s registration, billing and collection practices.

CONSENT AGENDA

A. Medical Staff Minutes- May 2020
Motion by Jay Rickstrew, second by Sharon Raggio to approve Consent Agenda item A.
Final Resolution: Motion Passes
 Yes: Ed Weiss, Tami Sours, Britt Choate, Sharon Raggio, Raquel Mendizabal, Jay Rickstrew

B. Approve Consent Agenda
Motion by Jay Rickstrew, second by Sharon Raggio to approve Consent Agenda Item B.
Final Resolution: Motion Passes
 Yes: Ed Weiss, Tami Sours, Britt Choate, Sharon Raggio, Raquel Mendizabal, Jay Rickstrew

OLD BUSINESS

None

NEW BUSINESS

A. Credentialing Report –
 Dr. Matt Skwiot reported that the Medical Executive Committee vetted all and recommends approval of the February 2021 credentialing reports.

Motion by Sharon Raggio, second by Britt Choate to approve the February 2021 Credentialing Reports.
Final Resolution: Motion Passes
 Yes: Ed Weiss, Britt Choate, Sharon Raggio, Tami Sours, Raquel Mendizabal and Jay Rickstrew

B. Compliance and Ethics Program
Motion by Sharon Raggio, second by Britt Choate, to approve The Compliance and Ethics Program
Final Resolution: Motion Passes
 Yes: Ed Weiss, Britt Choate, Sharon Raggio, Tami Sours, Raquel Mendizabal

C. Resolution No. 2021-01 Designating the Official Posting Places for the Notices and Dates of the Board of Directors Meetings
Motion by Sharon Raggio, second by Raquel Mendizabal to approve Resolution No. 2021-01
Final Resolution: Motion Passes
 Yes: Ed Weiss, Britt Choate, Sharon Raggio, Tami Sours, Raquel Mendizabal

D. Resolution No 2021-02
Authorization to
Purchase Urology
Equipment

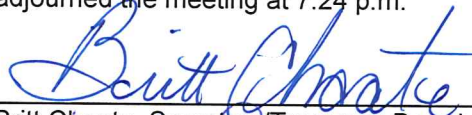
Motion by Jay Rickstrew, second by Raquel Mendizabal to approve
Resolution No. 2021-02
Final Resolution: Motion Passes
Yes: Ed Weiss, Britt Choate, Sharon Raggio, Tami Sours, Raquel Mendizabal

EXECUTIVE SESSION


No Executive Session was held.

ADJOURNMENT

With no further business before the Board of Directors, President Ed Weiss
adjourned the meeting at 7:24 p.m.



Britt Choate, Secretary/Treasurer Board of Directors



Jessica Schoeppner, Executive Assistant